

Do you need to have unlimited possibilities when it comes to your career? Do you want to join a fast-growing team that's focused on providing quality healthcare? Located in one of the fastest growing communities in the nation, at GMC you'll be part of a fast-paced environment with extensive training and advancement opportunities. Named as one of Best of Gwinnett's 2013 Best Employers, we believe it takes a variety of talents and skills to deliver exceptional care and achieve world-class results. Learn how you can achieve everything you need and want as part of our team:

**Manager- Oncology Data Center
Lawrenceville, GA**

The Manager of the Oncology Data Center administers, organizes and directs administrative activities of the Cancer Registry according to established program policies, procedures and standards. The Manager plans, defines, evaluates and implements techniques for the collection and retention of accurate and timely oncology patient data; analyzes, interprets and presents data derived from the registry; directs and supervises the daily administrative activities of the cancer registry; and assists with the department budget process.

Qualifications:

- A BS degree is required.
- Certification as Tumor Registrar is required.
- A minimum of three (3) years of experience working in a hospital based oncology registry/cancer program is required.
- Prior experience in supervising personnel, prior knowledge of budgeting for a department and prior experience in daily department operational procedures is strongly preferred.
- Must have an excellent background in Medical Terminology.
- Must have knowledge of the disease process, diagnostic methods and procedures, staging, treatment coding, classifying and index composition of the health record,
- Must have data interpretation, statistical and analytical skills.
- Must have knowledge of SEER, CoC and Georgia reporting guidelines.

At Gwinnett Medical Center, you'll find everything you need and want in a career. With so many things in store for our future, your career can grow right along with us. Apply now and browse additional opportunities here:

jobs.gwinnettmmedicalcenter.org and reference job # 5471.

Gwinnett Medical Center is a 553-bed, not-for-profit healthcare network that provides a wide array of high-quality services and facilities to Lawrenceville, Duluth, Johns Creek and the Atlanta area. With roots that go back more than 60 years, our hospitals in Lawrenceville and Duluth have repeatedly received national recognition for clinical excellence – offering a Level II trauma center and ranking in the top five percent in the nation for clinical quality. Our 40,000-square-foot Strickland Heart Center demonstrates Gwinnett Medical Center's commitment to leading the fight against cardiovascular conditions and heart disease, not just in Atlanta, but throughout all of Georgia.

Gwinnett Medical Center is an Equal Opportunity Employer.